



KENYA REINSURANCE CORPORATION LTD

ADDENDUM 1

The Kenya Reinsurance Corporation Ltd has found it necessary to issue addenda to further clarify various aspects of the tender for Implementation of Oracle Audit Vault System: Project Assurance Consultancy Services KRC/2020/097 as stated below and to extend submission date to 13th July 2020 from 9th July 2020. The tender was advertised on the Kenya Re website www.kenyare.co.ke on 24th June 2020.

ADDENDUM	CLARIFICATION
<p>1. Section 5.3 Scope of Work: What was the total scope & deliverables of the Audit Vault project that is currently in progress? How many databases were to be audited in all?</p>	<p><u>Scope of Work and Deliverables</u></p> <p><i>As detailed in the Request for Proposal document, the scope of work and deliverables will be to provide a holistic guidance to project implementation. In particular, the consultant will be expected to highlight risks, challenges and potential problems and build processes to help monitor and manage the risks. Tasks involved include the following;</i></p> <ul style="list-style-type: none"><i>a) Project Initiation activities</i><i>b) Project Planning activities</i><i>c) Current State Assessment and development of To-Be state in relation to project at hand</i><i>d) Blueprint (design) Review</i><i>e) Data Migration review</i><i>f) Testing activities</i><i>g) Project Implementation activities</i><i>h) Project Evaluation activities</i><i>i) Project Maintenance activities</i><i>j) Post implementation Assessment</i><i>k) Project Closure activities</i> <p><u>Number of Databases to be audited</u></p> <p><i>The Corporation has implemented an ERP system in addition to a Reinsurance system</i></p>

<p>2. What portion of the above scope & deliverables have been completed to date?</p>	<p><i>None of the above scope has been completed</i></p>
<p>3. What is the expected duration of the consultancy, in calendar months?</p>	<p><i>The consultancy is expected to take 6 calendar months</i></p>
<p>4. What is the expected resource requirement of the consultancy, in person months?</p>	<p><i>As per the Request for Proposal document under Human Resource Capacity section, the consultant is required to provide one (1) Lead Consultant/Engagement Partner, one (1) Senior Project Quality Assurance expert and at least one (1) other technical team member. Any further additional human capital is the responsibility of the consultant as he deems necessary</i></p>
<p>5. Considering the travel restrictions due to COVID 19, is Kenya RE open to an offshore delivery model?</p>	<p><i>The Corporation operates under the COVID 19 pandemic guidelines issued by the Kenyan Government and its agencies. In addition, however the Corporation shall provide an office space to enable the consultant carry out its engagement related tasks. The corporation has taken the necessary risk mitigations in the management of the pandemic.</i></p>
<p>6. Considering the lack of clarity regarding the exact scope of the consultancy, would Kenya RE be open to a time & materials proposal?</p>	<p><i>Kindly refer to the number 1 above for the scope of the consultancy. We encourage the prospective bidders to conform to the requirements of the Request for Proposal document when developing both the Technical and Financial proposals</i></p>
<p>7. We request an extension of the submission date by 2 weeks i.e. up to 23rd July. This will enable us to construct the best possible solution to meet the technical requirements.</p>	<p><i>The Proposal shall be received on or before 13TH JULY 2020 at 10.00 am. Technical bids will be opened immediately thereafter in the presence of the candidate's representatives who choose to attend at the Corporations boardroom located at 16th Floor of the same building. We therefore cannot provide further extension to 23rd July 2020 owing to the fact the project has a defined timeline for completion.</i></p>

The addendum has been sent to all bidders who have so far downloaded the respective tender documents. Any bidder who has not received their relevant addendum may download the same from the Kenya Re website www.kenyare.co.ke. All other conditions and requirements in the respective principal tender documents remain the same.

Prospective bidders may download the principal tender document from the Kenya Re website www.kenyare.co.ke free of charge.

Tenders in sealed envelopes bearing the correct **tender number** should be deposited in the Tender Box located on the 16th floor of Reinsurance Plaza Aga Khan Walk Nairobi or be sent to:-

Managing Director
Kenya Reinsurance Corporation, Ltd
Reinsurance Plaza, Nairobi
Aga Khan Walk
P.O. Box 30271 - 00100
NAIROBI

To be received by **13th July 2020 at 10.00 a.m.** Technical tenders will be opened the same day and time in the Corporation's Boardroom in the presence of bidders or their representatives who choose to attend.